

Hanover Cares Board Meeting Minutes – April 21, 2016– 4:30 – 6:00PM

9734 Atlee Commons Drive Ashland, VA, 23005

Attendees:

Susan Robertson, retired
Mary Ellen Colangelo, Hanover County Schools
Maureen Earley, President of Hanover Cares
Martha Lambert, Hanover County CSB
Kerri Freis, Hanover Sherriff's Office/Law Enforcement
Shannon Freeman, Virginia Rules, Office of the Attorney General
Majken Whitaker, Hanover County Public Schools
Cassie Cunningham, Attorney
Laura Robertson, Adolescent Development Specialist
Kierstin Montano, Hanover County Schools

- **Approved minutes from January 21, 2016 meeting:**

Motion to approve-Cassie, seconded by Mary Ellen.

- **Financial report: Balance: \$2,465.59**

(A check will be written for \$947.50 to the Menzies Foundation) **\$1,518.09**

- **Old Business:**

-DFC application was submitted March 18, 2016-total request of \$125,000

-ABC application was submitted April 21, 2016-total request of \$8,000

-YADAPP community team update-application is available on-line

Due date is Monday, May 16th. Interviews the following week.

All applicants will be vetted by Hanover Sheriff's Office (Kerri)

Laura Robertson will take the lead.

Funding of one team by donations-Beth Royal assisted with this.

Donations by: Stones Throw Studio's, Breakout Ministries, Coronado Jewelers

And Roger Bowers of FutureLaw.

-Strawberry Festival June 4th, \$50 registration

-Hanover Tomato Festival, July 9, \$175 registration

Decision to attend Strawberry Festival but hold on Hanover Tomato because of costs of attendance.

-Suggestion to hold an "Open House" at Bass Pro Shop on Saturday, June 25th in place Of Tomato Festival. Maureen will follow up with scheduling.

-Personnel/Financial policies will be tabled to later date.

- **New Business:**

Review of By-laws and Board structure

-Martha discussed our current "Board structure" and the need to create a structure with an Executive Board that would be the face of Hanover Cares. We would then have working committees that would implement the strategic plan.

-Kerri stated that we should consider background checks on any new coalition members or board members. All Hanover County employees must pass background check for employment.

Motion made by Mary Ellen for the following to make up Executive Board:

President (Maureen Earley-to be replaced at next meeting), President-Elect (Cassie Cunningham), Secretary (Heather Shaheen), Treasurer (Martha Lambert-to be replaced by someone with CPA) and chair of the 3 committees, (Community (Maureen Earley, Family Involvement (Martha Lambert), Youth (Laura Robertson), Col. Hines, Chief Doug Goodman.

2nd by Susan Robertson, all in favor-motion passed.

Motion by Cassie Cunningham to add Trip Chalkley to the Board, 2nd by Mary Ellen, all in favor-motion passed.

- **Other Business:**

Shannon Freeman-Office of the Attorney General updated us on Virginia Rules. They have added a new online prescription drug module that may be used in the classroom or direct students to use on their own, complete with a Jeopardy-style learning game.
<http://www.virginiarules.com/virginia-rules/prescription-drugs>

- **Next meeting day and location**

Discussion on meeting in a more convenient time and place to accommodate Col. Hines, Chief Goodman and Trip Chalkley. Hanover Sheriff's Office on Monday, July 18th at 4pm. Kerri will secure location. This will be followed by a coalition meeting.

Next Executive Committee meeting for Hanover Cares

Monday, July 18th, 2016

4:00-5:00pm

Hanover Sheriff's Office

Next Hanover Cares Coalition meeting

Monday, July 19th, 2016

5:00-6:00pm

Hanover Sheriff's Office